



BRANDON SCHOOL DIVISION

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 9:00 A.M., TUESDAY, FEBRUARY 19, 2013.

PRESENT:

Mr. M. Sefton, Chairperson, Mr. J. Murray, Vice-Chairperson, Mrs. P. Bowslaugh, Mr. D. Karnes, Mr. G. Kruck, Dr. L. Ross, Mr. M. Snelling, Mr. K. Sumner

Secretary-Treasurer, Mr. K. Zabowski and Recording Secretary: Ms. S. Bailey, Live Streaming Video Operator, Ms. K. Boklaschuk.

Senior Administration: Dr. D. M. Michaels, Superintendent, Mr. G. Malazdrewicz, Associate Superintendent, Mr. D. Labossiere, Assistant Secretary-Treasurer, Ms. B. Switzer, Director of Human Resources.

REGRETS:

Mr. P. Bartlette

CALL:

The Chairperson called the meeting to order at 9:00 a.m. and referred to the Call.

The meeting had been called for the purpose of considering the following:

- a) Budget Estimates for 2013-2014

Chairperson, Mark Sefton, provided opening remarks noting today was the Board's most important meeting of the year. He confirmed Trustees needed to strike a balance between the needs of the students and the concerns of the taxpayers. He noted there were some who would have a freeze placed on taxes while others would advocate for a higher tax rate. The Board's job was to attempt to find a balance somewhere between these two points. Mr. Sefton referenced the consultations which had taken place over the past several months. He noted the day may be long as there were forty-four resource requirement requests to be reviewed. The Chairperson spoke about the process which would take place during deliberations as the Trustees worked towards establishing a budget.

The Superintendent, Dr. D. Michaels, spoke to the Professional Education Leadership Program (PELP) Coherence Framework outlined in the Budget Binder for Trustees. She noted the importance of the Board's actions with respect to budget decisions being in coherence with the work of the school division. She concluded her remarks by wishing the Board the best in their deliberations.

The Finance Committee Chairperson, Marty Snelling, reminded the Board that the decisions made today would affect the future of the Division. He noted the various meetings held with stakeholders and government representatives prior to budget. He confirmed the proposed budget of \$84 million dollars is the Division's largest budget to date. He spoke of President Harry Truman's philosophy regarding education and provided

each Trustee with a pen which stated "The Buck Stops Here", noting the Board of Trustees responsibility with respect to the upcoming budget deliberations.

Mr. Zabowski, Secretary-Treasurer, outlined the procedure he would be following for the day's proceedings. He spoke to the Board's task with respect to their deliberations and noted upcoming deadlines with respect to presentations by the public, voting on the budget, forwarding the budget information to Municipalities and the Government.

Mr. Zabowski confirmed the impact the Board's decisions would have on students, staff and the local taxpayer for the future. He noted the preliminary budget, before the resource requirement requests were added, had been built to keep what the Division currently has, allow for enrollment growth and a 2% inflationary increase on controllable items. He spent time addressing the current accumulated surplus and the Board's direction, via motion, to increase the surplus to 2% of the operating budget.

Mr. Zabowski outlined the 2013/2014 Financial Budget document to be considered and highlighted the following:

- 1) Enrolment
- 2) Staffing
- 3) Accumulated surplus and reserves
- 4) Preliminary 2013/2014 budget summary
- 5) Capital and Maintenance Budget
- 6) Resource Requirement Requests
- 7) Special Levy Requirements
- 8) 20K-3 Funding Announcement

Trustees asked questions for clarification during Mr. Zabowski's presentation regarding accumulated surplus; the various scenarios presented; the average salary and benefits for teaching staff in the Division; and the 20K-3 funding allotment for the Brandon School Division and what it means to the Division.

Trustees expressed concern regarding the confusion and apparent misinformation received from the Ministry, the Education Department, and various government representatives with respect to the implementation of the 20K-3 funding, including whether or not the Division was to begin to hire teachers immediately; how many teachers were required; and how much funding the Government would be providing. It was agreed the Board had acted in good faith during the 2012-2013 budget deliberations based on a letter received from the Government with respect to the implementation process for the 20K-3 funding.

Superintendent, Dr. Michaels, introduced the Public Budget Forum Feedback document prepared by Ms. M. Wilson, Research and Evaluation Specialist. She asked Ms. Wilson to speak to the document. Ms. Wilson provided the Board with a detailed analysis of the results obtained from the survey conducted following the Public Budget Forum held February 6, 2013. Ms. Wilson answered Trustee questions for clarification.

BREAK: 10:34 a.m. – 10:56 a.m.

Mr. Sumner - Mrs. Bowslaugh

That the Board do now resolve into Committee of the Whole In Camera. (10:56 a.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

Senior Administration presented confidential information regarding possible reallocations/reductions. Senior Administration responded to Trustee inquiries.

Dr. Ross – Mr. Murray

That the Committee of the Whole In Camera do now resolve into Board. (11:45 a.m.).

Carried.

The Resource Requirements Requests recommended for consideration were presented by various Trustees and Senior Administration as follows:

Trustee/Board Committees:

Business

Community Relations Budget for Meeting with Public \$ 8,000

Facilities

Maintenance & Upgrades to Playgrounds \$ 5,000

Division Costs for Portable Classrooms \$ 84,000

Human Resources

Implementation of 20K3 – Year 2 \$840,700

BSSAP Worker for Valleyview School \$ 13,700

École New Era/Earl Oxford Transition \$150,500

Supplies

iPad Carts/Laptops for Schools Without Elevators \$ 22,800

Evaluation of Vocational Equipment Needs \$ 5,000

Instructional Budget – Increase \$5.00 a Student \$ 40,200

Instructional Budget for Field Trip Allocation \$ 18,000

Emergency Funding for Sports Travel Due to Weather \$ 10,000

Senior Administration:

Business

Secretarial Overload for Senior High Schools \$ 9,600

Communication and Translation Budget \$ 28,200

Wellness Day Budget \$ 20,000

Smart Board Maintenance \$ 10,000

Telepresence video conference package \$ 8,000

Facilities

Security Cameras, Mirrors & Card Access/Lock Down \$150,000

Human Resources

Provide Remaining Schools with Coquitlam Formula \$ 93,600

Technical Support Specialist/Share Point/Database Programmer \$143,100

Communications & Technology Assistant \$ 55,900

Research and Evaluation Support \$ 6,500

Full Day/Every Day Kindergarten – George Fitton \$209,000

Divisional Principal for Office of Superintendent \$121,100

Job Evaluation Secretary and Part-Time Sub Booking Clerk \$ 84,600

Facilities Planner (data management) \$ 83,500

Reading Recovery Teachers \$118,900

Vice-Principals \$343,000

Educational Assistant Hours \$ 40,000

Staff Co-ordinator for Professional Development for Support Staff \$ 56,900

Training for MIST Department \$ 9,000

Secretary for Neelin High School Off-Campus Program \$ 37,900

Secretary for École New Era School \$ 37,900

Educational Assistants Assigned to AEP	\$367,500
Teachers	\$555,100
Professional Development for Advance Placement Programs	\$ 76,600
Recruitment of Teachers and Relocation Costs	\$ 26,000
Learning Support Services	
Teacher Mentorship Initiative	\$ 32,000
External International Examinations (AP and IB)	\$ 15,000
F1 Competition Participation	\$ 33,500
School Based Technology	\$140,000
Supplies	
Learning Resources	\$ 410,000
Middle Years Home Economics/Industrial Arts/Band	\$ 14,700
Assistive technology/Occupational Therapy Funding	\$ 12,200
Science Equipment, Sound Field Systems, etc.	\$ 53,700
TOTALS:	<u>\$4,600,900</u>

The Resource Requirement Requests recommended by individual Board Members/Committees and Senior Administration for consideration were discussed with Trustees speaking for or against each recommended enhancement item with the following results:

1) Community Relations Budget for Meeting with Public – **AGREED (5-3) - \$8,000**

Trustees agreed a budget line was required to continue to engage the public and provide for transparency. Discussions were held as to whether or not the amount should be decreased to \$5,000. It was agreed to leave the budget line at \$8,000.

2) Maintenance and upgrades to playgrounds – **AGREED - \$5,000**

Trustees unanimously agreed to this item noting the support the partnership with the City of Brandon with respect to playgrounds.

3) Division costs for portable classrooms – **AGREED - \$84,000**

Discussions were held regarding what would happen to any excess money in this budget line should the Division not receive the 12 requested portables. It was agreed any money not used, should the Division receive fewer portables, would be added to accumulated surplus. This item was unanimously approved.

A lunch break was taken from 12:00 p.m. to 1:00 p.m.

4) Implementation of 20K-3 Year 2 – **REDUCED - \$237,900**

Referencing the impact of last year's decision regarding 20K-3 Year 1 implementation, and the amount of funding received from the Government with respect to this item, Trustees expressed concern regarding how to handle the government initiative. It was noted the Division would be receiving \$180,000 for three teachers. However, the average teacher salary, plus benefits for the Brandon School Division was greater than the \$60,000 allotted by the government. Discussions were also held as to whether or not to use the funding of \$180,000 to cover the cost of the 2.7 FTE which had been provided from accumulated surplus last year in order to meet the Year 1 implementation. The effect staffing changes would have on the pupil-teacher ratio and the suggestion government initiatives be funded 100% by the government were discussed by Trustees. It was agreed to reduce this item to \$237,900 which would represent 3 FTE teachers of which \$180,000 would be covered by the 20K-3 funding and an additional \$54,000 to meet the average salary and

benefits for a Division teacher. The Secretary-Treasurer noted the original budget line had included \$5,500 for classroom resources. The Board agreed to defer that portion of the budget line to discussions under the item of supplies. It was further agreed to reduce the 27 FTE provided for enrollment growth in the base budget by 2.7 FTE. The Secretary-Treasurer was directed to recalculate the pupil/teacher ratio to reflect this decision.

5) BSSAP worker for Valleyview School – **AGREED - \$13,700**

Citing the identified need at Valleyview and the success of this initiative at other schools, the Trustees unanimously agreed to this item.

6) École New Era – Earl Oxford Transition – **REDUCED - \$47,900**

Trustees requested clarification for this budget line noting that staff would be moving with the students and therefore felt there would be a net zero requirement for staff. Trustees agreed bussing was required in the amount of \$32,000 to address the transition but questioned the need for additional staffing support for more than one year. Concern was expressed that one year additional staffing might result in permanent staffing. It was agreed to bring forth the amount of \$47,900 which would represent bussing requirement and ancillary supplies only.

7) iPad carts/laptops for each floor in schools without elevator (Meadows, O’Kelly) – **AGREED (6-2) - \$22,800**

Trustees requested clarification regarding the number of laptops/iPads a cart would hold; the cost of the equipment on the cart; and an update on the time frame for the construction of the elevator at Meadows School. This item was to be brought forward in the full amount of \$22,800.

8) Evaluation of Vocational Equipment Needs – **REJECTED - \$5,000**

It was generally agreed the Division had staff capable of conducting an evaluation of the vocational equipment needs therefore this item was unanimously rejected.

9) Instructional budget – additional \$5.00/student – **AGREED (7-1) - \$40,200**

A suggestion was made to reduce this request by about half and then adjust for inflation in the future years. The Secretary-Treasurer noted that this item was included in the schools’ instructional budget. It was agreed to bring this item forward and refer further discussions on the matter to the Finance Committee.

10) Instructional budget for field trip allocation – **AGREED (5-3) - \$18,000**

It was agreed this budget line would assist in addressing equity for smaller schools and schools outside the City of Brandon. Following discussions as to whether or not to reduce this amount to \$12,000, it was decided to bring forth at \$18,000.

11) Emergency funding for sports travel teams due to inclement weather – **REDUCED (7-1) - \$5,000**

Trustees generally agreed this item was very necessary for the safety of students, however suggested the amount be reduced to \$5,000. It was also noted this amount was for school teams only and not the elite teams which operate above and beyond the school teams.

12) Secretarial Overload for Senior High Schools – **AGREED - \$9,600**

It was unanimously agreed to bring this item forward.

13) Communication and translation budget – **REDUCED - \$18,000**

Discussions were held regarding the amount of money requested and what items were to be addressed by the budget line. Concern was expressed regarding the amount of money being used to address translation services, however, it was also noted that schools do need some translation services when meeting one on one with parents for such things as parent/teacher interviews. It was agreed to reduce the sum requested to \$18,000 with a direction that \$8,000 be put towards translation services.

14) Wellness Day budget – **REDUCED - \$10,000**

As this budget was required to address such items as training staff on legislation, including workplace safety and health, harassment, and violence in the work place, it was agreed some money was required to be applied to this budget line. It was suggested that the name “Wellness” was misleading to the public and should be reviewed and changed for the future. It was also felt that by adding some money at the front end for training, the Division would be saving money addressing fallout issues which had resulted due to lack of understanding of legislation. It was agreed to bring forth a reduced budget line of \$10,000.

15) Smart Board maintenance – **AGREED - \$10,000**

It was unanimously agreed to bring this item forward.

16) Telepresence video conference package – **AGREED - \$8,000**

Trustees requested clarification as to the benefit of this budget line and when it would be used. Senior Administration noted that travel costs for professional development could be reduced. Discussions were held regarding the possibility of partnering with the Brandon University for this item, especially with respect to conducting interviews. It was felt by some Trustees that approval of this item would see it pay for itself very quickly in savings in other areas. Suggestions were made that the travel budget be reduced by \$8,000 should this item be brought forward. It was noted that reductions in costs would become apparent over time, but not likely in the first year. Trustees agreed to support this item and requested a report from Senior Administration at the first Board meeting in January about how much travel costs had been reduced by using video conferencing.

17) Security cameras, mirrors and card access/lock down for schools – **AGREED (7-1) - \$150,000**

It was suggested that this item move forward over two years at a cost of \$75,000 per year. Senior Administration noted the sum of \$150,000 was to address the three high schools first and then the budget line would continue until all schools had been addressed.

18) Provide remaining schools with Coquitlam Formula – **AGREED - \$93,600**

It was noted this item would provide more hours for Custodial Assistants to help with school cleanliness. Suggestions were made to reduce this item to \$50,000 and phase in over time. It was noted this item was discussed last year and a two year phase in period had been recommended at that time. It was also felt this budget item would assist the Division in implementing the Joint Use Agreement. It was agreed to bring this budget item forward for the full amount requested in order to complete the implementation of the Coquitlam Formula.

19) Technical Support Specialist and SharePoint/Database Programmer (MIST) – **REDUCED - \$72,000**

The Director of MIST was asked to speak to this item to clarify the two positions and address who, if anyone, is currently doing the work of these positions. Trustees agreed to support the budget request for a Technical Support Specialist at this time but declined the request for a SharePoint/Database Programmer.

20) Communications & Technology Assistant – **REJECTED - \$55,900**

Trustees spoke highly of the work of the Communications and Technology Specialist, however, they did not believe the timing was right to hire an assistant for this position at this time. Trustees unanimously rejected this item.

21) Research and Evaluation support – **AGREED (7-1) - \$6,500**

Trustees requested clarification as to the expectations of this support. It was suggested this position be increased to a .5 FTE in the amount of \$28,000 and that the position assist both the Research and Evaluation Specialist and the Communications and Technology Specialist. Trustees agreed to leave the budget request at \$6,500.

BREAK: 3:00 p.m. to 3:10 p.m.

22) Full Day/Every Day Kindergarten – George Fitton – **AGREED - \$209,000**

Trustees requested clarification as to why this budget line had been increased to \$209,000 from last year's budget line. Trustees also requested confirmation that this was for George Fitton catchment area students only. It was unanimously agreed to bring this item forward.

23) Divisional Principal for Office of Superintendent – **REJECTED (5-3) - \$121,100**

Trustees held an in-depth discussion on this item. Public perception of the need for additional administrative staff was discussed. The reality of the need for additional administrative staff and the heavy workload involved due to a number of factors, including increased enrollment was also reviewed. Further discussions were held regarding whether the position should be seconded for a period of time from the Division's principal staff, or hired separately. Whether or not the position should be titled a Divisional Principal or an Assistant Superintendent; pay and qualifications; responsibilities and duty; the need for succession planning; and the reality of what can be accomplished given the work load currently placed on Administrative Staff should this position not be approved, were all discussed in detail by the Board. It was agreed to defer this item to later in the day for further discussion and decision.

24) Job Evaluation Secretary (1.0 FTE) and part-time Sub Booking Clerk (0.5 FTE) – **REDUCED (6-2) - \$58,300**

The Director of Human Resources was asked to speak about the work of the Joint Job Evaluation Secretary and what would happen to the work completed in that area should the position be reduced to half time. Ms. Switzer noted the work which had been completed to date and the progress made to meet the requirements of the JJE Process. Trustees spoke for and against keeping the position at as a 1.0 FTE position. It was agreed to reduce this budget line to \$58,300 and reduce the Job Evaluation Secretary position to .5 FTE.

25) Facilities planner (data management) – **REJECTED - \$83,500**

Suggestions were made to reduce this to a half time position. This item was rejected.

26) Reading Recover Teachers – **AGREED - \$118,900**

It was unanimously agreed to bring this item forward.

27) Vice-Principals – **REDUCED (7-1) - \$196,000**

Discussions were held regarding the need for a policy on this item which would provide the Division with guidelines as to when and why a Vice-Principal position was required.

It was felt a lack of policy caused the Board to be reactive instead of proactive in this area. It was agreed to approve two full time positions to be assigned by Senior Administration to the areas of greatest need.

28) Educational Assistant hours – **AGREED - \$40,000**

It was noted this item would address the issue of lunch hour supervision. It was unanimously agreed to bring this item forward.

29) Staff Co-ordinator for Professional Development for Support Staff – **REDUCED - \$28,500**

Trustees recognized this need for this request. Suggestions were made to combine the duties and responsibilities with the sub-booking clerk. It was agreed to bring forward this item as a .5 FTE position.

30) Training for MIST Department – **AGREED - \$9,000**

It was unanimously agreed to bring this item forward.

31) Secretary for Neelin High School Off-Campus program – **AGREED - \$37,900**

The Director of Human Resources was asked to speak to this item. She noted should this item not be approved, the workload would return to the secretaries at École Secondaire Neelin High School and Off-Campus teaching staff. She noted a term position is currently providing services for the Off-Campus program. It was unanimously agreed to bring this item forward.

32) Secretary for École New Era School – **REDUCED - \$19,000**

Trustees requested clarification regarding enrollment numbers at École New Era School and what had changed that caused the need for a new secretary at the school. Trustees recommended this item be brought forward as a .5 FTE position.

33) Educational Assistants assigned to Appropriate Educational Programming (AEP) – **REDUCED - \$250,000**

Trustees requested clarification regarding funding for Level II and III students. Trustees also requested clarification regarding Educational Assistant requirements for the various levels. Concern was expressed by the Board regarding the role of the Government in this area and the decisions made with respect to the perceived needs of students versus the reality of student needs. Trustees did not agree with the “off-loading” that was taking place in this area due to a change in the Government funding. It was agreed to support this budget item in the reduced amount of \$250,000.

34) Teachers – **REDUCED - \$214,100**

Senior Administration was asked to speak to this item. It was noted that the positions requested had come from discussions held with school principals. These were not discretionary positions, but positions based on need. Trustees unanimously agreed to support 2.7 FTE positions to address the positions taken from accumulated surplus in the previous budget to meet the 20K-3 implementation.

35) Professional Development for Advanced Placement programs and Divisional Initiatives. – **REDUCED - \$40,000**

Trustees inquired as to why this item was not part of the professional development budget line currently in place. It was noted this was required professional development and is more expensive due to the expansion of the programming and increased number of staff participating. Discussions were held regarding the HALEP programming and how that is supported financially. It was agreed the Advance Placement programming and International Baccalaureate programming were beneficial and provided an opportunity for students to strive for excellence. Trustees agreed to bring this item forward at a reduced budget line of \$40,000.

36) Recruitment of Teachers and Relocation Costs – **REDUCED - \$20,000**

Trustee Ross provided information on this item from the Personnel Committee's point of view. The Director of Human Resources was asked to speak to difficulties faced in recruiting for specialty areas and the impact this would have on recruiting should the Board decide not to approve this budget request. Trustees agreed to this item at a reduced budget line of \$20,000 noting they did not have a policy on relocation costs which could help direct this budget line in the future.

37) Teacher Mentorship – **AGREED (6-2) - \$32,000**

Trustees spoke for and against this item. It was felt by some Trustees that staff should not have to be paid to support each other. On the other hand, it was noted that with the number of new teachers that are hired each year, this item would assist in staff retention and was therefore a good investment.

38) External International Examinations – **AGREED - \$15,000**

It was agreed to unanimously support this budget item.

39) F1 Competition Participation – **AGREED (7-1) - \$33,500**

Trustees requested clarification as to what all was included in this item. It was agreed to bring forth this budget item.

40) School Based Technology – **REDUCED (5-3) - \$70,000**

Trustees spoke in favour of this item, however the amount was reduced to \$70,000.

41) Learning Resources – **REDUCED - \$200,000**

It was agreed to bring this item forward at a reduced budget of \$200,000.

42) Middle Years Home Economics, Industrial Arts, Band Support – **AGREED - \$14,700**

It was unanimously agreed to bring this item forward.

43) Assistive Technology/Occupational Therapy funding – **AGREED - \$12,200**

It was unanimously agreed to bring this item forward.

44) Science equipment, sound field systems, additional classroom furniture – **AGREED - \$53,700**

Trustees requested clarification regarding the purpose of a sound field system. An inquiry was made as to whether or not this item could be taken from the Capital and Maintenance Budget. It was agreed to bring this item forward.

Trustees then returned to the item regarding the Divisional Principal which had been deferred to the end of the review of the resource requirements. Trustees asked the Secretary-Treasurer to review the status of the proposed budget as it currently stands. Mr. Zabowski noted with the resource requirement requests added, the increase to the mill rate now stood at 8.5%. With the addition of the request for a Divisional Principal the mill rate would increase to 8.6%. Discussions were held regarding the importance of distinguishing between the highest paid principal in the division and this new position should it be approved. Suggestions were made to reduce this item to \$65,000 and conduct an intense review of the Office of the Superintendent regarding workload and succession planning. Superintendent, Dr. Michaels, noted the evaluation recently received indicated help was required. She confirmed the Board must be able to publicly support this therefore it was determined a Divisional Principal would be suggested. She noted it was not a matter of studying that was required, but a matter of volume of workload and response time. She confirmed the suggestion to second would work, however, not for six months. It would require a two year secondment with and assessment at the end of the second year. The principal's position would also have to be secure should the secondment not be renewed. A further suggestion was made by Trustees to add the budget line for the full amount, study the needs for the Office of the Superintendent, then make a decision on how the position will be filled. Other suggestions were made to defer the matter to the next budget. Superintendent, Dr. Michaels, asked the Board to put this matter in abeyance for the time being and look at for the next budget following a study of the matter. Trustee Ross regretted that there was a lack of commitment on behalf of the Board to follow through on this item. It was agreed to remove this item from the proposed budget for this year.

SUPPER BREAK: 6:00 p.m. to 7:00 p.m.

Following the supper break, the Chairperson noted the Board had originally received 4.6 million in resource requirement requests and had approved 2.35 million. He asked Trustees if they wished to revisit any of the items which had been previously discussed.

Trustee Ross asked the Board to reconsider their position on the Job Evaluation Secretary. She did not feel the decision to reduce the position to half time made sense. Further discussions were held regarding the work which had been completed and the future work to be completed. Discussions were also held regarding the Board's obligations with respect to the CUPE Collective Agreement in the area of Job Evaluation. It was agreed to leave this proposal as previously discussed as a .5 FTE position to be brought forward.

Trustee Bowslaugh asked the Board to reconsider implementation of the security cameras, mirrors and card access/lock down for schools over a two year period rather than the full amount in one year. Trustees did not wish to alter this budget line and agreed to leave this proposal as previously discussed at \$150,000.

Mr. Kevin Zabowski, Secretary-Treasurer, noted that the budget as it now stands provided for an increase in the mill rate of 8.5%. On a \$200,000 home, this resulted in an increase of \$117.25 a year or \$9.77 a month. On a \$500,000 commercial building, this resulted in an increase of 4.9% over the previous year's taxes which was a difference of \$423 on annual basis or \$35.00 per month. Mr. Zabowski further confirmed the Board had approved \$2.3 million in resource requirement requests and would be bringing forth a 2014 Special Levy of

6.9%. He further noted that the total increase in spending for the Division from the previous year was about 10.4%.

Superintendent, Dr. Michaels, confirmed the budget had been built on resources needed by the schools at this point in time. She felt the budget set today was a solid budget which would support schools.

Mr. Snelling – Mrs. Bowslaugh

That the meeting do now adjourn (7:20 p.m.).

Chairperson

Secretary-Treasurer